



Coventry Partnership Board Meeting

Minutes of the Meeting held on 12th November, 2009

5.00 pm – 7.00 pm at

The Lord Mayor's Suite, Council House, Earl Street, Coventry

Present:	Organisation	Representing
Stephen Banbury (Chair)	Voluntary Action Coventry	Voluntary Sector
Jos Parry	Coventry City Council	Public Sector
Cllr Ken Taylor	Coventry City Council	Public Sector
Cllr Kevin Foster	Coventry City Council	Public Sector
Cllr Ram Lakha	Coventry City Council	Public Sector
Dianne Williams	Chamber of Commerce	Private Sector
Steve Glover	West Midlands Police	Public Sector
Michelle Egan	Advantage West Midlands	Public Sector
Alison Walshe	Coventry NHS	Public Sector
Afzal Hussain	Coventry NDC	Public Sector
Steve Stewart	Connexions	Public Sector
Jane Beaver	Job Centre Plus	Public Sector
Simon Shilton	West Midlands Fire Service	Public Sector
Martin Reeves	Coventry City Council	Public Sector
Peter Woodward	Environment Theme Group (Chair)	Private Sector
Steve Mills	Federation of Small Business	Private Sector
Sandy Taylor	C & W Partnership Trust	Public Sector
Michael Vincent	Age Concern	Voluntary Sector
Jenni Venn	Coventry City Council	Public Sector
Simon Brake	Coventry City Council	Public Sector
Surrinder Nagra	Coventry City Council	Public Sector

Apologies:		In Attendance:	
Jim Titley	West Midlands Police	Dawn Ford	Coventry Partnership
Colin Green	Coventry City Council	Tim Coleman	Coventry Partnership
Donald Pennington	Coventry University	Sarah Perry	Coventry Partnership
Louise Bennett	Chamber of Commerce	Nigel Wain	Coventry Partnership
Prof. Madeleine Atkins	Coventry University	Robina Nawaz	Coventry City Council
Ray Goy	Henley College		
Sheila Bates	CEN		
June Jeffrey	CEN		
Jon Baldwin	Warwick University		
Cllr J. McNicholas	Coventry City Council		
Sue Bent	Coventry Law Centre		
Richard Monk	Whitefriars Housing Group		

Peter Shearing	Learning and Skills Council		
Cllr John Mutton	Coventry City Council		
Les Ratcliffe	Jaguar Cars		
Jeanne Jenner	ICE		
Roger Lewis	PSA Peugeot Citroen		
Salim Sheikh	CEMAP		
Terry Cotton	GOWM		

Minutes of the Meeting		
No.	Agenda Item	Action
1.	Welcome and Apologies: The Chair welcomed everyone to the meeting especially Steve Mills from the Federation of Small Businesses who is attending his first meeting.	
2.	Minutes of the last meeting and Matters Arising: The minutes of the 17 th September, 2009 were agreed as a true and correct record. Matters Arising: 2.1. 3. Coventry Local Public Service Board – Details of the Employment Placement Scheme has been forwarded to Coventry Partnership members. 2.2. 4. CAA Review – All partners have forwarded information listed under 4.5.	
3.	Coventry Local Public Service Board - At the last CLPSB, Martin Reeves informed the partnership that challenges and tough conversations were had around certain indicators e.g. Under 18 Conception Rate, Chlamydia screening and Smoking. .The board understand the need to do something different and more radical if we are to make a real difference in these areas. A renewed effort is required to understand the story behind the indicators and more focused collaborative working to evoke these differences. Through the reporting of the minutes to the Coventry Partnership we will keep you informed of all activities and work that is taking place. A copy of CLPSB minutes of 14 th October, 2009 were circulated with the agenda A question was asked about Ward information on certain indicators, so that Elected Members can be kept more informed and engaged in what is happening locally.	Action 3.1.
3.1.	Action: It was agreed that a meeting be arranged with Cllr Lakra.	
4.	Coventry Information Sharing Protocol – A copy of the Information Sharing Protocol and its individual Information Sharing Agreements were circulated with the agenda and a copy of the slides were circulated at the meeting.	Protocol Approved

	<p>The purpose of reporting the strategy to the Coventry Partnership is so that we understand what the strategy is about and its benefits. The strategy, which sets out the principles and legal framework for data sharing to occur, has been formulated after extensive consultation with partners who have shared and commented on the content of the document.</p> <p>4.1. It is important that information is shared to:</p> <ul style="list-style-type: none"> • Delivery effective and efficient services to Coventry's residents. • Early intervention. • Integrated Working. • Legal responsibility to share certain information. <p>4.2. The benefits of the protocol will be:</p> <ul style="list-style-type: none"> • Sets out consistent processes, roles and responsibilities. • Framework to ensure the disclosure of information is managed effectively. • Greater clarity for staff across all agencies. • Supports front line workers to deliver services in an integrated manner. • Protocol is owned by all signatories. <p>4.3. Two case studies were given as examples of real life information exchange issues and the Coventry Partnership discussed the content. It was agreed that, at times, professional judgements would have to be made on certain data sharing and that we might need to brave when sharing data – but that will be an intellectual debate.</p> <p>4.4. The Coventry Partnership were asked to:</p> <ul style="list-style-type: none"> • Approve the Coventry Information Sharing Protocol and Individual Information Sharing Agreements • Discuss how we can embed the Protocol, both as a partnership and as individual agencies. <p>4.5. Agreed: The Coventry Partnership approved the Information Sharing Protocol</p>	
<p>5.</p>	<p>Coventry Partnership's Community Cohesion Strategy 2010 – 2015 – A briefing note and a copy of the Cohesion Strategy were circulated with the agenda.</p> <p>The strategy provides vision and strategic direction for building cohesion in Coventry and includes an Action Plan which sets out how the partnership aims to promote community cohesion through each of the theses of the Sustainable Community Strategy (SCS).</p> <p>The Equality and Cohesion Theme Group has worked with all other theme groups of the SCS to produce this document and it should not be the first time the partners had seen the document. A three month consultation was undertaken and included on-line consultation and a number of consultation meetings with local organisations and communities.</p>	<p>Strategy approved.</p>

<p>5.1.</p>	<p>The Coventry Definition of Community Cohesion Is:</p> <p>An integrated and cohesive community, is based on three foundations:</p> <ul style="list-style-type: none"> • People from different backgrounds having similar life opportunities • People knowing their rights and responsibilities • People understanding and trusting one another and trusting local organisations to act fairly. <p>And three key ways of living together:</p> <ul style="list-style-type: none"> • A shared future vision and sense of belonging • A focus on what new and existing communities have in common, alongside a recognition of the value of diversity • Strong and positive relationship between people from different backgrounds. <p>The Coventry Partnership was asked to approve the final draft Community Cohesion Strategy so that it can be launched at the Coventry Partnership conference on 3rd December, 2009 which has Community Cohesion as its theme.</p>	
<p>5.2.</p>	<p>The partnership welcomed the strategy, but a concern arose from the discussion that the Business Group had been consulted very late on the document and that it is important that the role of the private sector is not overlooked. It was felt by the Business Group that they had been an afterthought. Apologies were extended to the group.</p>	
<p>5.3.</p>	<p>Action: The Community Cohesion Strategy was approved.</p>	
<p>6.</p>	<p>Environmental Theme Group - Peter Woodward, Chair of the Environment Theme Group distributed a copy of his presentation slides at the meeting.</p> <p>This week is 'Switch It Off' week, which is an awareness campaign trying to sensitise us more too how our 'little actions' can really make a difference. On the eve of the Global Summit in Copenhagen a lot of work has been happening in Coventry, culminating in the showing of the film "The Age of Stupid" this Friday in the Cathedral at 4.30 p.m.</p> <p>We are asking people to switch it off between 4.30 and 6.30 p.m. on Friday and the National Grid will measure the Kwh hours saved in Coventry, Warwickshire and Worcestershire.</p> <p>Huge challenges lie ahead to achieve a low carbon agenda, but Coventry is in a unique position to take advantage of this, with the skills and organisations within the city, Schools for the future, the planned re-development and transformation of the city centre, the Friargate development and the Regional Spatial Strategy etc.</p> <p>Projects are happening, like the district heating schemes and the street lighting renewal and the Zero Carbon vehicles, but these are bits of a jigsaw, which will add up, but what we really need is a more strategic approach to a low carbon future.</p>	<p>Action 6.1/.</p>

6.1.	<p>After discussion it was agreed:</p> <ul style="list-style-type: none"> • Climate Change is the key focus of next year's conference. • The Environment Group to promote the Climate Change at all theme group meetings during 2010. • Review Environment Group to ensure the right strategic people/organisations is engaged. 	
7.	<p>Conference Update – The Chair reminded members to sign up to attend the Cohesion Conference on Thursday 3rd December, 2009 at the Community Space Ricoh Arena if they had already not done so. The day will be stimulating and in two halves – the morning looking at cohesion from the perspective of Schools, Faith, Third and Private Sectors and the afternoon focusing on the Cohesion Strategy and Awards and the work of several of the Coventry Partnership Theme Groups.</p> <p>Details of the strategy and awards are now on the Coventry Partnership website and the Chair encouraged members to promote these. Closing date for the awards being April 2010 with presentations in July.</p>	Conference Reminder Noted.
8.	<p>Any Other Business –</p> <p>8.1. Retirement - Ric Richards has retired. The Chair gave thanks to Ric and his work for the partnership. It was agreed that a thank you letter be forwarded.</p> <p>8.2. Business Group Update – Dianne Williams reported back on behalf of group and what influence the current recession is having on the Private Sector. The LAA indicators by which we measure our performance is influenced and improved by full employment and we should keep this at the forefront of our minds.</p> <p>The biggest single issue for business currently is finance and it is critically important for coming out of recession. Funds are still not being released at ground level.</p> <p>8.3. It is important that we:</p> <ul style="list-style-type: none"> • Talk up the city. • Partners come together very quickly. • Main the level of apprenticeships - biggest number in the private sector • Understand economic trends • Intervene at as earlier stage as possible. • Monitor upward turn in recession and understand that employment as an indicator lags behind (jobs come later). <p>8.4. It was agreed:</p> <ul style="list-style-type: none"> • That the next Coventry Partnership meeting focuses on be the Business Sector and the recession 	Action 8.4.

	<ul style="list-style-type: none"> • Business Group is a standing item on future agendas. <p>The Chair thanked everyone for their contributions and attendance.</p>	
9.	Date and Time of Next Meeting – This has been arranged for Wednesday 13th January, 2010 at Henley College	

Dawn Ford
Coventry Partnership Manager

E-mail: dawn.ford@coventrypartnership.com

Telephone: 024 7683 4356
Mobile: 07535655211

Coventry Partnership Meeting Dates for 2010:

22nd April, 2010
15th July, 2010
14th October, 2010
20th January, 2011