

**COVENTRY COMMUNITY SAFETY PARTNERSHIP**  
**30<sup>th</sup> November 2007**

**MINUTES**

<b>Present:</b>	Mark Taylor (Chair)	West Midlands Fire Service
	Alan Bennett	City Services, Coventry City Council
	Andy Pepper	Youth Offending Service, Coventry City Council
	Annabel Wrangles	CEN
	Chief Supt Steven Glover	West Midlands Police (M1)
	Cllr Andy Matchet	Coventry City Council
	Eamon Lynch	Whitefriars Housing Group
	Inspector Mandy Mason	West Midlands Police
	John Payne	Neighbourhood Management, Coventry City Council
	Julie Bains	Coventry Drugs Team
	Karen Buttle	New Deal for Communities
	Lesley Sigston	Community Safety Team, Coventry City Council
	Ric Richards	Federation of Small Businesses
	Mark Tovey	GOWM
	Nick Kempton	Community Safety Team, Coventry City Council
	Nigel Cavendish	GOWM
	Nigel Hart	Coventry Partnership
	Nikki Murch	Community Safety Team, Coventry City Council
	Penny Smith	West Midlands Probation Services Unpaid Work Unit
	Pete Morgan	Vulnerable Adult Team
	Sara Roach	Coventry Partnership
	Sarah Chand	West Midlands Probation Services
	Stephen Jones	Primary Care Trust
	Denise Kellam (Minutes)	Community Safety Team, Coventry City Council

**Apologies:**

Stella Manzie	Chief Executive, Coventry City Council
Alethea Fuller	West Midlands Police Authority
Alison Green	Crown Prosecution Services
Andrea Clemons	Community Safety Team, Coventry City Council
Barry Eveleigh	Community Safety Team, Coventry City Council
Chief Sup Int'd D Harrod	West Midlands Police
Cllr Ann Lucas	Elected Members, Coventry City Council
Cllr Tony O'Neill	Elected Members, Coventry City Council
David Clark	Crown Prosecution Services
Janice Nichols	Neighbourhood Management, Coventry City Council
June Morley	Coventry Partnership
Malcolm Walls	Federation of Small Businesses
Paul Wells	Community Drug Team
Rob Allison	Coventry Voluntary Services Council
Sheila Bates	Community Empowerment Network

**1. Welcome & Apologies**

Mark Taylor welcomed everybody to the meeting and introduced Chief Superintendant Steve Glover, who has replaced Max Sahota for M1. Mark

expressed his thanks to Max on behalf of the Partnership for the commitment he had shown to partnership working during his time in Coventry.

## **2. Minutes of the Last Meeting & Matters Arising**

The minutes were agreed as a true and accurate record with no matters arising.

## **3. Unpaid Work Programme**

Penny Smith (Manager of the 'Unpaid Work Unit') attended the meeting in order to update the Partnership on the work of the Unpaid Work Unit, which is a division of the Probation Service.

Penny was keen to establish links with/and to commission work through the Partnership.

The Unit has the capacity to provide 200 offenders each week, to deliver various different programmes/projects including defensive planting, gardening, graffiti removal, ground clearance, area maintenance. Work not undertaken is plumbing and electrical. The Unit carries out risk and health and safety assessments prior to work being carried out. Work is not allowed to be carried out on or in private residential properties.

The group discussed the various opportunities that existed where the Unit could be commissioned and in particular identified Safer Neighbourhood Groups as the forums for identifying local work.

Sara Roach suggested that the information be presented at the next Safer Neighbourhood Steering Group meeting in January.

**Action:        Suggestions/opportunities for working with the Unit to be forwarded to Sara Roach.**

## **4. Designated Public Place Order (DPPO) Review**

Alan Bennett presented a report on the 12 month review of the 'Designated Public Place Order' (DPPO), which was introduced to tackle anti-social behaviour (asb) and alcohol related crime. This legislation gave local authorities powers to designate public areas where it is an offence to drink alcohol after being requested not to do so by a police officer.

The review consisted of analysing data such as alcohol related crimes, alcohol related fixed penalty notices and anecdotal evidence from practitioners who have implemented DPPO powers. However, this data was reviewed with caution, as it is reliant on the 'alcohol marker' being correctly allocated to incidents and therefore may not be totally accurate.

Alan led the group through the analysis of the report, which is divided between the different areas of the city – citywide, North West (M1), South (M2).

The results indicated all 'street based' alcohol related crime has been reduced by 3.5%. The report included anecdotal evidence and comments from the Police, which consistently indicated positive views of DPPOs, and fully endorsed continuation of DPPOs as a powerful tool in terms of tackling and preventing asb and alcohol related crime.

The group discussed the findings of the DPPO review and fully endorsed the use of DPPO across the city. Cllr Matchet added that council corporate policies support the continued use of this legislation. John Payne also added that it had made a big difference in public perception in the Stoke Aldermoor area and was welcomed by the residents.

The report will be submitted to the licensing team on 18<sup>th</sup> December 2007.

### **Recommendations**

- 4.1 The CCSP is recommended to endorse the continued use of the Citywide Designated Public Places Order.
- 4.2 If agreed, the support of the CCSP and the contents of this report will be shared with the Licensing and Regulatory Committee, who are responsible for the review and through which agreement to continue the citywide implementation will be reached.

**The group supported the above recommendations.**

### **5. Crime Report – 6 months update**

Sara presented the latest crime performance report of 2007/08 and updated the group on progress. Whilst not currently on target to achieve PSA1, when taking seasonal variances into consideration, Coventry has improved its position, by moving up to the second best performing CDRP within its 'family' group, as identified by iQuanta.

There has been continuing improvements in reducing PSA1 crimes although it is recognised that the next 4 months are 'high-crime' months, and therefore extra focus, targeting and vigilance will continue.

There continues to be some significant reductions in 'theft from a person' and in 'vehicle crime'. Also 'violent crime' has reduced slightly by 2% (violent crime includes wounding serious, and other and common assault).

**Domestic Burglary** – Good progress towards target

**Violent Crime** – Not on target, improving six month trend

**Theft from Person** – Ahead of target

**Vehicle Crime** – Over Exceeding the target

**Criminal Damage** - Not on target, although improving year to date

The greatest threats are Violent Crime and Criminal Damage and a range of activity has been commissioned in order to address these issues. Overall the Partnership has achieved 14% towards the 20% target.

Some of the current activities (although this is not exhaustive) includes:-

1. Police and Neighbourhood Wardens overtime to increase visibility and support in the evenings/night-time economy.
2. Safer Neighbourhood Groups are providing information to the Priority Crime Group (PCG), which enables the PCG to commission further activity where required. Each of the OCUs also report on current activity and identify where partners can contribute to this work.
3. Tracker devices and home security services are being targeted at vulnerable households.
4. A number of awareness raising campaigns including a newspaper "wrap" with crime prevention messages.
5. A Satnav decoy operation is in place to maintain reductions in thefts from vehicles.
6. A programme of interventions at the RICOH arena (additional police support and visibility).
7. Police Community Support Officers (PCSO) providing reassurance on designated bus routes.
8. Domestic Violence initiatives including a range of activity for White Ribbon day which was very successful and raised a lot of money which will go towards buying Christmas presents for children who will be staying in hostels over the Christmas period. The 'Staying Put' programme and 'Visual Evidence for Victims' schemes continue.
9. Operation Takis has been extended which is an early response to prevent anti-social behaviour from escalating into violence or criminal damage or other offending behaviour.

Chief Supt. Glover informed the group that the seasonal trends Coventry would normally expect to see have not happened, which is positive for the city. Mandy Mason endorsed this and suggested the proactive approach that the Partnership had adopted re. predictive calendars etc, had been successful.

Mark Tovey informed the Partnership that the Home Office had recognised the hard work that was ongoing in Coventry but were also very aware of the challenge ahead to achieve our 20% PSA target.

## **6. Substance Misuse – Outcome of 6 month review by NTA**

Sara updated the Partnership on the outcome of the 6 month review with the National Treatment Agency.

Performance is varied and there are particular areas where the Partnership need to focus more closely including retention, penetration of problem drug user population, DRR performance and tier 4 provision and links to mental health provision.

A number of improvements have already been agreed in order to improve retention and other areas of concern will be considered by the Treatment Programme Delivery Group in order to ensure that we are doing everything possible to achieve our targets.

Paul Hargrave and Abtar Sanga have now been appointed to the Substance Misuse Team to support Barry in co-ordinating and commissioning the different areas of work within the Treatment Plan. This will provide extra capacity to work with the Community Drugs Team and other service providers in order to improve performance.

Following an in-depth qualitative and quantitative analysis many new processes and procedures have been put into place to improve retention and together with the full support of the CDT management team, performance should improve by the end of January.

Julie Bains raised the issue of whether we are targeting the right clients, such as weekend drug users - mainly cocaine. Julie explained the difficulty of getting this group of people into treatment, as they do not see their cocaine use as a problem. Julie also added Coventry agencies need to be able to recognise problem users and increase their referrals. Julie confirmed that a profile of users in relation to weekend drug takers is being developed.

Sarah Chand informed the group that improvements have been put in place with regards to the appointment system used with CDT and expressed thanks to CDT of their flexible approach of arranging appointments with Probation.

## **7. Coventry Vulnerable Adults Protection Committee**

Pete Morgan from Vulnerable Adults presented some background on the Vulnerable Adult Protection Team and reported that the formal definition of a vulnerable person is *"anybody aged over 18 who is or may be eligible for community care services by reason of mental or other disability, age or illness, and who is or may be unable to take care of him or herself or unable to protect him or herself against significant harm or exploitation"*.

Pete explained the Team now has a multi-agency policy and is moving into a more strategic role and considers there to be a clear need for links with the CCSP, and is concerned that there has been no local representative of the

Police on the Committee for 18 months.

Mandy recommended that the lead for the 'Public Protection Unit', which is being developed imminently, would be the most appropriate to represent the Police.

Mark Taylor suggested that Pete should represent the Coventry Vulnerable Adults Protection Committee at future CCSP meetings.

**Action: Chief Supt. Steve Glover to contact Pete Morgan to establish links with the Public Protection Unit and Vulnerable Adults Protection Team.**

**Action: Pete Morgan on behalf of Vulnerable Adults Protection Team to be added to the list of CCSP members.**

## **8. Alcohol Needs Assessment Update**

Lesley Sigston presented an overview of the draft Alcohol Needs Assessment which will be used as the basis for the development of the Coventry Alcohol Harm Reduction Strategy, which is required to be in place by 1<sup>st</sup> April 2008.

Information has been collected from a variety of organisations across the city and there are 4 emerging themes:

- Prevention and Education (emphasis on young people)
- Treatment (and care)
- Criminal Justice System (crime and community safety)
- Alcohol Industry (working with the industry)

Coventry experiences a problem with a high number of alcohol related hospital admissions and crime which is consistent with many areas of the country. The average pocket money is £8.73 which is sufficient enough to purchase 70 units of alcohol.

Lesley identified a number of areas of concern, including:

- National drinking culture and binge drinking
- Increase in disposable income
- Care pathways – currently under review in order to create a more robust treatment process
- 4,000 alcohol related crime reported in 2005/06

Lesley informed the group of the proposed actions, including:

- Developing standardised alcohol data sets, which will meet national standard requirements
- Ensuring treatment services are able to comply with National Drug

## Treatment Monitoring Service requirements

- Establishing single point of contacts in agencies and organisations
- Working closer with Community Services
- Reviewing current service provision with potential to re-allocate existing funding
- Exploring opportunities for further funding
- Developing services that meet needs of ethnic groups, ensuring the services are accessible and that workers are trained and culturally competent, and more translating resources

The group welcomed the strategy.

The draft strategy will be circulated at the next meeting for consultation.

## **9. Young People's Substance Misuse Review – Update**

Nick Kempton presented a report on the Young Peoples Substance Misuse Partnership (YPSM) grant expenditure and local targets, which was submitted to West Midlands Government Office in October 2007.

The key message from the report is good progress has been made, but there is more to be done in a number of areas particularly in relation to:

- Integration of commissioning arrangements into the Children & Young People's (CYP) Partnership.
- Improving referral pathways into CYP services.
- User involvement
- Diversity
- Processes to meet the needs of children of drug misusing parents, looked after children, care leavers, truants and excludées.
- Communications
- Social Inclusion
- Work with Connexions
- Training and workforce capacity

The Young Persons Substance Misuse Programme Delivery Group will be reviewing these areas of work to ensure that existing and future action is in place.

Nick highlighted progress which included:

- National Healthy Schools target set for December 2007 has been achieved early – target was met in July 2007.
- Coventry Youth Offending Services are meeting **all** key performance

indicators for screening, assessment and intervention.

- The number of young people successfully completing treatment is on target to meet locally set targets.

The tendering process for YP Treatment Services has commenced and we are working with providers to ensure services are appropriate and targeted.

Sara informed the group that whilst the previous 'Young Peoples Substance Misuse' agenda had been located within the CCSP, it was likely that responsibility for this area of work would transfer to the CYP Partnership. This is in line with changes at a national government level.

## **10. National Standards Action Plan**

Sara provided an update on the local implementation of the National Standards.

Following a review of the Crime & Disorder Act 1998, there were 2 key changes:

- No longer a duty to undertake a 3 yearly audit
- No longer a duty to report annually on partnership work and progress.

Instead there are new duties including:

1. Extending Section 17 of the Crime and Disorder Act 1998 to include anti-social behaviour, substance misuse and behaviour adversely affecting the environment.
2. Strengthening requirements in relation to information sharing.
3. The introduction of National Standards in relation to leadership, intelligence-led processes, delivery structures, community engagement, visible and constructive accountability; and knowledge and skills.

The following progress has been made:

- The Strategic Assessment has been produced for 2007/08 – delivery is currently being reviewed and will inform the 2008 Strategic Assessment.
- A local Action Plan has been produced in order to ensure that the Partnership are responding to the National Standards.
- The Community Safety Strategy 2008-2011 will be to be developed by April 2008, this will provide the strategic framework for the overall delivery of the community safety agenda in Coventry (and will feed into

the City's Sustainable Community Strategy and Local Area Agreement).

The National Standards and the Home Office Guidance are explicit on what is expected to be included in both the Strategic Assessment and Community Safety Strategy.

Sara presented the Action Plan which is based on 4 themes:

1. Strengthen Community Safety Partnership
2. Information Sharing
3. Community Engagement
4. Community Safety Strategy & Strategic Assessment

A review of the frequency of CCSP and JCG meetings indicated that quarterly meetings would be more in line with performance management timescales.

**Action: Those present at the meeting endorsed the move to quarterly meetings,**

Sara reported that responsible authorities are required to nominate a lead policy officer and lead data officer who will represent their organisation on the Strategic Assessment Working Group.

**Action: All agencies to inform Sara Roach (sara.roach@coventry.gov.uk) of their nominated lead policy officer and lead data officer (single point of contact) to represent their organisation on the Strategic Assessment Working Group.**

## 11. Communications

Nigel Hart outlined the Partnership Communication Strategy that aims to meet the following 6 main themes:

1. Promote awareness of the CCSP and the Community Safety Strategy
2. Increase awareness of the key services in the city
3. Promote safer communities and encourage public participation
4. Encourage community involvement and 2-way flow of information
5. Ensure all partners and staff understand partnership aims and objectives and their role
6. Increase drug and alcohol misuse awareness

Nigel also informed the group on the key areas of work currently in progress, including:

- The redevelopment of the CCSP website is now complete.
- The re-launch of 'Its Your Call' reporting line is due in January 2008.
- Rollout of Domestic Violence campaign with Blaze ice-hockey team and Coventry had its white ribbon day on Saturday, which was very successful and attracted a lot of publicity.

- Communities and Availabilities campaign to promote reporting of drug dealing related offences.
- Development of campaign and supporting materials in relation to parenting and young people's binge drinking – due to be launched January – March 2008.

Sara thanked Nigel for his continued support and willingness to help during the absence of a Communications Officer in the Community Safety Team.

## **12. Report back from Coventry Partnership + CCSP Improvement Plan**

This item was postponed due to time constraints.

## **13. Report back from Neighbourhood Management**

John Payne provided an update on Neighbourhood Management activity:

Crackdown and Consolidation – The programme and evaluations of crackdown days has now been completed for Foleshill and Willenhall.

Foleshill has had a number of street briefings and there has been a further series of mini-crackdowns in Willenhall, which have been carried out within existing resources. The crackdown in Hillfields was carried out at a sensitive time, just after the fire at Sidney Stringer and there was some suggestion that it should be postponed. However the partners and local community were very supportive and it went ahead very successfully. The third crackdown day in Foleshill will be taking place within the next two weeks and will be followed by a big community event, which will integrate the projects and communities in the neighbourhood.

Your Neighbourhood Matters – Chris Moorly is the new Programme Manager, and the first year evaluation has now been completed and programme management measures have been put in place. An Executive Group has been created and Janice Nichols will be clarifying the accountability arrangements in terms of reporting back to this group. Work on the ground is progressing satisfactorily with a lot of work being undertaken by partners.

Warden Review – This is still on-going and a cabinet report is expected in January 2008.

John also provided some local community safety updates across the Neighbourhood Management areas.

## **14. Any Other Business**

On behalf of the CCSP Mark Taylor expressed sincere thanks and gratitude to Inspector Mandy Mason for her hard work, commitment and dedication to community safety. Mandy is retiring from the Police at Christmas.

**15. Date of next meeting:**

Wednesday, 6<sup>th</sup> February 2008, 10.00 am – 1.00 pm, Council House, Committee Rooms 5 + 6, Earl Street, Coventry.

**Latest update:** This meeting has been **re-scheduled to Thursday 28<sup>th</sup> February 2008, 9.30am – 12.30pm at The Welcome Centre (Christian Life Ministries, Parkside, Coventry CV1 2HG)** in order to distribute and discuss the Strategic Assessment and Community Safety Strategy. Please update your diaries.