



## **COMMUNICATIONS GROUP MEETING 10**

### **Thursday, 14 January 2010**

### **MINUTES**

1.

#### **Present**

Tim Coleman (Chair, Cov P'ship)  
Emma Davies (Cov P'ship)  
Darren O'Shaughnessy (CCC)  
Linsey Luke (FSB)  
Trevor Seeley (University of Wark)  
Claire Hobson (WM Police)  
Kam Raju (WM Police)  
Tracey Smith (WM Police)  
Brigg Ford (WM Police)  
June Jeffrey (CEN)  
Darren Wood (Whitefriars)  
Diana Khanom (NDC)  
Willis Angira (Henley College)  
Meghan Tiplady (Cov Uni)  
Paul Wattling (WM Fire Service)  
Kerry Beadling (UHCW NHS Trust)  
Richard Middleton (CCC)  
Surindar Nagra (CCC)  
Caroline Maggs (Make Your Mark)  
Ian Andrew (C&WPT)

#### **Apologies**

Kate D'Alessandro (LEGI)  
Jo Cheshire (Swanswell)  
Jamie Perry (Herbert Art Gallery)

#### **Welcome and introductions**

2. **Minutes from last meeting** – Agreed

3. **Discussion around potential plans for a Partnership shop in the city centre (All)**

Tim opened the discussion to the group – do we want to pursue with the partnership shop?

Linsey noted the possibility of employing someone from the Job Scheme to run the shop.

Caroline mentioned the 'Disuse to Good use' scheme – will let us know more information

**Action: Tim to put together proposal and guidelines to bring to the next meeting.**

#### **4. Communications workshops for partners (Tim Coleman)**

Tim asked the group if they would be prepared to send people from their organisations to communications workshops.

**Action: Tim to ask Dawn to take it to the Coventry Partnership Board to get chief executives/directors on board.**

#### **5. City-wide funding fair (Richard Middleton)**

Free City-wide funding event - 5 March at Welcome Centre.

The event is open to anyone in Coventry who wants to find out about the funding opportunities available.

People can attend all day or just come along for one of the workshops. Places to be booked by 24 February.

**Action: Richard to send Tim leaflet (electronic and hard copies) which are to be circulated to the whole group for wider circulation within their organisations**

#### **6. Cohesion Awards 2010 (Surinder Nagra)**

Leaflet handed out to the group.

Surinder explained the criteria and bit of background about the awards and asked if the group can publicise within their organisations.

Case studies will be provided to press to encourage others to nominate people.

#### **7. A.O.B**

##### **Focus Group (Darren O'Shaughnessy)**

Note sent round to group about the possibility of having a pool of people we can all use to get information from.

**Action: Darren to send a list of criteria needed for the group of people**

##### **Digital Britain (Darren Wood)**

Darren raised this issue about the Government wanting most of the population online by 2012 and has anyone thought how this will effect their organisations?

Open discussion.

##### **NHS Consultation (Kerry Beadling)**

Consultation now finished.

They now have quarterly newsletter which goes out to 8000 staff and 3500 public and also an internal staff newsletter which goes out every two weeks which we can provide articles for.

Any stories please send to Kerry Beadling

**FSB Small Business Awards (Linsey Luke)**

Awards launched for small businesses.

Anyone can nominate a small business and people can nominate themselves.  
Three nominations per person.

<http://www.fsb.org.uk/warwickshire/warwickshireandcoventryawards>

<http://www.fsb.org.uk/warwickshire-and-coventry/award-categories>

Event to take place on 14 May at Warwick Castle.

**Make Your Mark with a Tenner (Caroline Maggs)**

National campaign to encourage young people (under 19 year olds) to think about business ideas and make a profit from ten pounds.

Deadline for nominations 11 February 2010.

**Date of next meeting:**

18 March, Ricoh Arena Community Space.