

Minutes

Coventry Cultural Partnership

Monday, 30 March 2009

2.30 pm

Committee Rooms 5 and 6, Council House

Meeting Chaired by:	Jeanne Jenner	
Attendees:	Carl Bainbridge, Colin Bell, Alice Davey, Freddie Davidson, Ces Edwards, Christine Hamilton, Jane Hytch, Jeanne Jenner, Ludo Keston, Surindar Nagra, Nigel Singh, Councillor Tony Skipper, John Teahan, Mike Tovey, Jo Trowsdale, Peter Walters, Nigel Wain	
Apologies:	Tom Clift, Marion Doyen, Hamish Glen, Gary Hall, June Jeffrey, Alan Rivett, Brinder Seni, Sarah Whatley, Jane Woodward	
Item No	Agenda Topics	Action
2.	Notes of Meeting held on 12 January 2009	
	No changes.	
3.	Matters Arising	
	<ul style="list-style-type: none">➤ Web Portal – proforma to be recirculated as few returned. CVOne can offer a training session on adding details to the web page and are also able to include information forwarded to them if members have capacity issues.➤ Creative Clusters – no conference this year, but potential to host in October 2010 at the Ricoh Arena. The next step is to obtain involvement from Partnership members; no financial commitment at this stage. Link to Creative Clusters website to be circulated with minutes.	Carl Helene
4.	National Indicators and Surveys Update – John Teahan, Coventry City Council	
	<ul style="list-style-type: none">➤ New National Indicators and CAA A copy of presentation will be included on the Cultural Partnership section of the Coventry Partnership website. Where Coventry fits into the National Indicators is considered during analysis of funding bids. We are below the average in the arts, which gives us leverage. Culture, Leisure and Libraries are now using handheld computers and standpoints and offered these to Partnership members. Carl advised that a non-user survey is planned for September/October 2009. Interested partners to contact Carl who can include questions in this survey. His team also conduct market research at the Godiva Festival and questions from partners could also be included in this. <p>The Place Survey is a consultation that must be carried out by all local authorities on a two yearly basis and replaces the Best Value Performance Indicators. Most questions are standard, but there is the opportunity to add two of our own. A discussion on disseminating information from surveys to smaller groups to be included on the agenda for the next meeting. Suggestions put forward were: using Emerge; establishing workshops that groups could attend; drawing up case studies as examples for smaller organisations, which can also be posted on the web.</p>	Helene All All Helene
5.	Cultural Partnership Presentation to Board	
	A presentation will be made at the Coventry Partnership's Operational Group on 23 April 2009. The Coventry Partnership Board includes representatives from the public, private, community and voluntary sectors. A lot of Cultural Partnership provision is non statutory, which makes us vulnerable. Any reduction in money would impact on ability to deliver the National Indicators discussed in agenda item 4. John will produce some more figures to back this up. Alice and Jeanne are meeting next week to produce a draft presentation. All members are requested to supply Jeanne (by Monday 6 April 2009) with three best selling points about why we should get funding. An article about the Belgrade's work with young people and schemes relating to free swimming and theatre tickets also to be included. Following the discussion at agenda point 8, it was agreed that some of these points would also be included.	John All

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6.	Community Cohesion Strategy – Surindar Nagra, Coventry City Council	
	<p>Surindar sits on the Community Cohesion Theme Group and is working up a Community Cohesion Strategy to replace the City Council's Sustainable Communities Strategy.</p> <p>Surindar will meet members of the Cultural Partnership, as well as others, to discuss how other theme groups can feed into the Strategy and this will be fed back to the next meeting.</p>	Surindar Helene
7.	Audience Development Hubs – Nigel Singh, Audiences Central	
	<p>Audiences Central is one of twelve audience development agencies in the country, and is a membership organisation that can offer members deals on information dissemination; this will be discussed at the next meeting. All Partnership members to gather information on how we could use Audiences Central and send it to Jeanne. A copy of Nigel's presentation will be included on the Cultural Partnership section of the Coventry Partnership website.</p>	Helene All Helene
8.	Economic Downturn for Public Sector Board Meeting	
	<p>Dawn Ford, Manager of the Coventry Partnership, is preparing papers for the Public Sector Board meeting and Alice will forward three suggestions:</p> <ul style="list-style-type: none"> ➤ Retail spaces used for artists – expand the current project underway with Artspace to also include making attractive displays to advertise other shops. ➤ Coventry Crown – the proposal for cultural activities and input on the ring road. ➤ Use of Daimler building by Imagineer as a creation/rehearsal space. <p>A number of other points were also mentioned, and it was agreed that these would be put forward for inclusion in the Cultural Partnership presentation (see agenda item 5). These included usage of the glass box exhibition area opposite The Herbert and the Butts Theatre development and the concessions made to the Section 106 agreement to get the project moving.</p>	Alice
9.	Cultural Strategy Update	
	<p>The initiatives contained within the Cultural Strategy are now being reported in a new format, giving details of key indicators, lead officers, key milestones, etc. Initiatives 2, 4 and 5 were discussed. Alice will phone all partners where input is required then updated report cards will be circulated and put on the Cultural Partnership section of the Coventry Partnership website.</p>	Alice
10.	Emerge Update – Christine Hamilton, Institute for Creative Enterprise	
	<p>January and March editions have been produced and circulated. No-one has chosen to unsubscribe from the mailing list. The most popular areas are those relating to the Arts Council. Jane Howard is the Editor supported by the Ice IT team. Christine circulated postcards that contain the contact details. The case studies referred to in agenda item 4 could also be linked to a future edition.</p>	
11.	Any Other Business	
	<ul style="list-style-type: none"> ➤ Conference Facilities <p>Members of the group to contact Cathy Clapinson in the City Council's Communications Team with details for inclusion on the City Council's website. Cathy's telephone number 7683 4376 or e-mail cathy.clapinson@coventry.gov.uk.</p> <ul style="list-style-type: none"> ➤ 2012 <p>Jane circulated copies of a paper detailing a new project that Imagineer are working on for 2012. A copy is attached to the minutes.</p> <ul style="list-style-type: none"> ➤ Minutes <p>The notes of future meetings will be broken down into two sections, one detailing the action points and a more complete set of notes for those who were unable to attend the meeting.</p>	All
12.	Date of Next Meeting	
	29 June 2009, 2.30 pm, venue TBC.	