

COVENTRY PARTNERSHIP CULTURE THEME GROUP

TERMS OF REFERENCE

The Coventry Cultural Partnership Group will aim to “bring together the resources, energy and creativity of key organisations, groups, communities and people to work to meet the cultural development needs of the City of Coventry, in terms of residents and visitors, to deliver the Cultural Strategy priorities and initiatives, and input into the reduction of health inequalities; educational achievements; reduction of crime and antisocial behaviour; social and economic regeneration of its communities”.

It will, on behalf of the Coventry Partnership:

1. Have a strategic overview of culture in Coventry, focussing on the issues set out in the scope below.
2. Co-ordinate activities and guide strategic development that will address the key priorities and targets within the Cultural theme as outlined in The Coventry Partnership's Community Strategy and Neighbourhood Renewal Strategy.
3. Agree a cultural entitlement pledge with appropriate partners for the City.
4. Be responsible for achieving these priorities and targets.
5. Review and amend the plan as necessary, periodically.
6. Investigate, encourage and implement relevant actions to identify and disseminate best practice.
7. Develop focussed, targeted and time limited, (where appropriate), sub groups to address specific issues.
8. Identify potential resources to support the achievement of the agreed targets and priorities and get approval as necessary for the use of resources.
9. Ensure that due account is taken of social cohesion and diversity issues including those related to priority groups, neighbourhoods and communities.
10. Ensure that the group's plans are consistent with and complementary to other relevant agencies' plans and strategies.
11. Maintain clear and positive relationships with other related partnerships, forums and groups including The Coventry Partnership, Arts Council England, Museums, Libraries and Archives Council, Sport England, Institute of Leisure and Amenity Management, Heritage Lottery Fund and Coventry City Council.

Working Arrangements

1. The Group will meet quarterly and will be chaired by the elected representative of the Partnership.
2. The Chair of the Cultural Partnership will be represented on The Coventry Partnership.
3. The Theme Group Advisor to the Group will be Alice Davey of Coventry City Council.
4. The Cultural Partnership will complete an annual self-assessment progress report and provide this to the Coventry Partnership.
5. The Cultural Partnership Chair will report to The Coventry Partnership on progress and actions necessary to achieve targets through the Partnership Performance Management Framework.

Initial Membership

Chair

The Chair chairs all the meetings, guides strategic direction for the group, invites input from suitably qualified members of the industry as necessary. The Chair represents the group at Coventry Partnership meetings. The Chair is re-elected annually, and may serve for a term of up to three years.

Secretary

Coventry City Council, Culture and Leisure Service will provide secretarial and administrative support to the Cultural Partnership working closely with the Coventry Partnership Development Manager. The secretary should also ensure that the website and any intranet area for the Cultural Partnership is kept up to date with information as agreed by the Cultural Partnership. The secretary is re-elected annually.

Theme Group Advisor

The Theme Group Advisor supports the Chair and Cultural Partnership with policy and professional input to ensure delivery of the Community Plan. The role of Theme Group Advisor will be undertaken by the post holder who is Head of Culture, Leisure and Libraries in Coventry City Council.

The Partnership currently consists of:

Name	Representing
Hamish Glen	Belgrade Theatre
David Clargo	BBC Coventry and Warwickshire
Alice Davey	CCC Culture, Leisure & Libraries
Harneek Kandola	CCC Sport & Physical Activity
Owen Dutton	Performing Arts Service City College
Mike Tovey	Coventry University
Christine Hamilton	Coventry University, Institute for Creative Enterprise
Sarah Whatley	Coventry University
Paul Breed	Coventry Sports Foundation
Jo Hibbard	Coventry Cathedral
June Jeffrey	Community Empowerment Network
Carl Bainbridge	CCC Communications
Gary Hall	Chief Executive, Coventry Transport Museum
Lynn Kingston	CCC Education Improvement Advisor Arts & Physical Education
Peter Walters	CVOne
Andrew Green	CCC Libraries

Name	Representing
Alan Rivett	Warwick Arts Centre
Brinder Seni	Community Empowerment Network
Jo Trowsdale	Creative Partnerships
Roger Vaughan	CCC Arts & Heritage
Nigel Wain	Coventry Partnership
Jeanne Jenner	Arts and Media Training
Richie Elms	Coventry Music Network/ commercial sector music & Herbert
Janet Vaughan	Artspace
Simon Morris	Arts Exchange
Colin Bell	Rootz
Cllr Tim Sawdon	CCC Cabinet Member
Cllr Tony Skipper	CCC Shadow Member
Tim Bryan	Culture WM – 2012 Games
Marion Doyen	Coventry University
Martin Price	Coventry and Warwickshire Life Long Learning
Adrian Heron	Butts Theatre
Christine Ingall	Director of Marketing, Criterion Theatre
Vince Mayne	Director of Sport, Coventry University
Terry Monnington	Director of PE and Sport, University of Warwick
Tom Clift	2012 Co-ordinator
Les Hems	Coventry Sports Trust
Jayne Hytch	Imagineer
Lindsey Wyke	Cultural Manager, Advantage West Midlands
Ces Edwards	CCC, Head of Parks and Open Spaces
Daniel Gidney	Arena Coventry
June Morley	Coventry Partnership
Paul Kaynes	Culture WM
Ludo Keston	Chief Executive, Coventry Heritage and Arts Trust
Colin Touchin	Spires Music
Jayne Hytch	Imagineer Productions

Individuals and organisations will also inform the work programme as appropriate.

Cultural Theme Group - Scope

Cultural activities cover a broad scope, which has been the subject of considerable national debate. The scope selected below is that within the original DCMS guidance¹ for local cultural strategies, those areas of activity which can be embraced under the banner of culture include:

- The performing and visual arts, crafts, and fashion
- Media, film, television, video, and language
- Museums, artefacts, archives and design
- Libraries, literature, writing and publishing
- Built heritage, architecture, landscape and archaeology
- Sports events, facilities and development
- Parks, open spaces, wildlife habitats, water environment and countryside recreation
- Children's play, playgrounds and play activities
- Tourism, festivals and attractions
- Informal leisure pursuits

Cultural Impacts of LSP activities and links to other Theme Groups

The way a project is implemented by the Coventry Partnership and its theme groups could have huge potential to support the priorities of the Cultural Theme Group. We will consider how to encourage a positive approach to cultural issues in actions carried out by the Coventry Partnership and its theme groups.

While there are links to all of the other Community Plan theme groups, some are stronger than others. The theme groups that we will give special consideration to working with are:

- Community Safety
- Health
- Transport
- Environment
- Equalities and communities

¹ "Creating Opportunities" – December 2000