

HEALTH AND WELLBEING GROUP

Minutes of meeting held on 12th November 2008

Present:

Cllr Heather Johnson (Chair)	Coventry City Council
Dr Caron Grainger	Coventry PCT
Eric Shakespeare	Community Empowerment Network
Barry Eveleigh	Coventry City Council
Jane Waterhouse	CSW Sport
Cllr Joseph Clifford	Coventry City Council (for item numbers 3-9)
Harnek Kandola	Coventry City Council
Stephen Banbury	Coventry Voluntary Services

In Attendance:

Heather Thornton	Coventry PCT
Stan Thompson	Coventry PCT
Natalie Hinsley	Coventry PCT (for item numbers 1-3)
Nadine Pearson	Coventry PCT (for item numbers 1-3)
Dawn Forde	Coventry Partnership
Esther Higdon	Coventry City Council
Jean Arrowsmith	Coventry City Council

Apologies:

Andy Bennett	Coventry PCT
Etain McDermott	Coventry PCT
Simon Brake	Coventry City Council
Rupinder Gill	Coventry City Council

1. Minutes of previous meeting

The minutes of the meeting held on 10th September 2008 were approved as a correct record.

2. Matters arising from the Minutes

It was noted that a meeting had been held between Donna Reeve, Nigel Wain and Vince Mayne in relation to the Chlamydia Screening Programme.

3. Update on National Support Team Visit – Coventry Stop Smoking Team

Ms Hinsley, Tobacco Control and Stop Smoking Services Manager, gave a presentation, which outlined the work that has been undertaken to date, in relation to the recommendations from the recent National Support Team visit.

It was recognised that a significant amount of work had been undertaken in a short period of time to revitalise the Stop Smoking Service. It was noted that carbon monoxide monitoring would be implemented to verify the four week smoking cessation target and that work was being undertaken to restructure the service. It was noted that ongoing work was being undertaken with pharmacies and GPs to increase the uptake of services and a greater choice of products would be delivered in the near future. It was noted that the service currently had a 34.2% quit rate, however, it was expected that the restructuring of the staffing and re-training of staff should improve this rate. It was noted that the pharmacy scheme had a 40.8% quit rate which was excellent for a pharmacy scheme. It was noted that 663 individuals had quit to date and it was hoped that the Q2 figure which was due at the end of November would improve this position.

In response to a question from Mrs Arrowsmith, Ms Hinsley reported that Brief Intervention Training would be undertaken with all PCT clinicians in the beginning, however the service were happy to train social care staff and the Voluntary Sector, if requested. It was noted that training could start as early as December. In response to a question from Mr Eveleigh, Ms Hinsley reported that Brief Intervention Training followed the National Training Standard and it would be possible to look at addressing both smoking and alcohol together.

Action: NH and BE to discuss Brief Intervention Training

4. Public Health Projects

Mr Thompson gave a presentation on potential health expenditure for Coventry and how the PCT would like to use the funding to meet the health needs of the city. It was noted that evidence showed there were four key priority areas: parenting, schools, physical activity and work and health. The PCT were proposing to spend significant sums over a three year period in each of these areas, however the detail of the programmes needed to be developed in greater detail. It was proposed to spend up to £1.5 million on parenting, £1.8 million on schools to link in with the Local Authority and the National Challenge Schools programme, £1.9 million over three years on physical activity with sport and it was noted that £1.8 million on supporting people back into the workplace. It was noted that work would be undertaken between now and the end of March to finalise the programmes and the arrangements with partners regarding the detailed funding arrangements. It was

noted that there was a significant amount of work to be undertaken to allow the initiatives to be launched from 1st April 2009.

Dr Grainger reported that these were currently proposals and were dependent upon the auditors being agreeable to the transfer arrangements. There are no guarantees that the programmes would be finalised and therefore Dr. Grainger suggested that the information should be treated with caution.

In response to a question regarding PE in schools Mr Kandola reported that a significant amount of work had been undertaken and currently nine out of ten schools were offering two hours of PE every week. Dr Grainger reported that a significant amount of money had been put into health promoting schools and that an audit of the quality of PE was being undertaken.

Members resolved to note the position and that further updates would be forthcoming in the future.

5. Terms of Reference – Role of the Group

Mrs Ford reported that there had been discussions recently regarding the role of the group, and it was suggested that the Terms of Reference should be reviewed.

Dr Grainger reported that she felt that the group needed to reconsider its Terms of Reference as she felt that a lot of the key priorities which had been agreed by the group were not within its gift to deliver and the group had a lot of crossover with other areas. Dr Grainger reported that she felt the membership needed to be reviewed, together with the performance management arrangements. It was noted that a large part of the performance management arrangements often sat within other organisations, for example sexual health performance management was covered within the PCT's processes. This made it difficult for the group to add value in this area. Dr Grainger reported that on the positive side, she felt that the group provided value in networking and sharing information regarding other organisations and initiatives. However she questioned whether the formal meetings of the group was the most conducive way of achieving this.

Dr Grainger's views were echoed by a number of members and the opportunity for networking was seen to be very valuable by a significant number of members. Mrs Ford reported that the internal audit were currently looking at the Partnership arrangements and that work was also being undertaken to look to improve the performance management arrangements for the whole partnership. Dr Grainger suggested that one role of the group should be to participate in the Joint Strategic Needs Assessment, in particular the annual data day.

Mr Eveleigh suggested that the Partnership could look at core themes and devolve responsibility to each of the groups to take forward a particular area in relation to the theme but this might mean that the membership would need to be altered to match the topics. Dr Grainger suggested that as networking was seen as a significant role of the group, one proposal would be that meetings were reduced to quarterly or a series of seminars could be arranged inviting a range of organisations and individuals across the city to discuss particular health topics.

Mr Shakespeare reported that for the Community Empowerment Network the two main issues for members were the hospital and transport and neither of those issues were covered by the group. Dr Grainger reported that if the group focussed on the hospital and the care it provided then the rest of the health agenda would be lost and there were other mechanisms in the health economy to address these issues.

In response to a question from Councillor Johnson, Dr Grainger reported that there was a statutory duty on the Local Authority to have a Health and Wellbeing Group, however the guidance was not clear regarding the role of the group. Councillor Johnson suggested that the Terms of Reference be re-written to reflect the role of the group in relation to networking and that Mrs Ford be asked to check the position with the Partnership regarding if this were to become a significant role of the group.

It was agreed that a meeting would be arranged between Dr Grainger, Councillor Johnson and Mrs Ford to revise the Terms of Reference which would then be submitted to the January meeting for consideration. It was agreed that the January meeting would focus on the Terms of Reference and the membership of the group and would also receive presentations on One Body One Life and breast-feeding.

Action: To arrange a meeting in December to revise the Terms of Reference

6. Feedback From CEN

Mr Shakespeare reported that there was nothing to report.

7. Communication to Partners and to the Public

Dr Grainger reported that this was a standing item on behalf of the Partnership and there was very little to report without the support officer being in post. It was noted that the Partnership could be used to get messages out and it was noted that a message had been sent recently regarding promoting One Body One Life.

8. Any Other Business

1. Mr Shakespeare reported that concerns were being raised regarding the appointments system at UHCW, and a three hour wait at A&E. Dr Grainger reported that currently the four hour A&E target was not being met and if people wanted to make complaints or comments regarding the waits at A&E they could either contact the PALS service, the complaints department or write to the Chief Executive of either the PCT or the hospital regarding the situation.
2. It was noted that the PCT would be launching the HealthHub the following day at the BBC Open Centre and a drop in session was being held.
3. Mrs Higdon reported that a consultation document from the Planning Department regarding the future of the City was currently out for consultation and suggested that interested members contacted her for a copy.

4. Mrs Arrowsmith reported that the breast-feeding film had been approved and two films had been developed, one for professionals and one for parents. It was noted that once finalised they would be distributed across the city.
5. Mr Eveleigh reported that an alcohol violence campaign focussing on the preventative element, would be taking place over the Christmas period. Dr Grainger suggested that sex education be built into part of the campaign and it was agreed that Mr Eveleigh would speak to Sam Hewitt regarding that.

9. Date and time of next meeting

Wednesday 8th January 2009 10.00 a.m. in Room 2-08, Christchurch House.