

## Learning, Skills and Employment Group

Wednesday 18<sup>th</sup> June 2006

Apologies: Carol Jones Coventry City Council, Carole Finan Coventry City Council, Geoff Hyde Coventry City Council, Hazel Mills Connexions, Jane Johnstone Connexions, Laurie Scott Working Futures, Robert Moseley Warwick University, Rebecca Young Coventry City Council, Steve Stewart CSWP, Sue Iannantuoni Coventry City Council.

Present Ali son Orr CVSC, Christine McNaught Foleshill Womens Training, Dave Sternberg NDC, Dean Margoram LSC, Diane Williams Chamber, Haramandeeep Toor Probation, Kate Lee WEETC, Jane Malbasa Jobcentre Plus, Jim Newton Coventry City Council, Nigel Wain, Coventry Partnership, Abtar Sanga , Sally Archer Henley College, Kim Tierney CSU, Jane Beaver Jobcentre Plus, Janet McLean Jobcentre Plus, Nejam Boksh Working Links, Tracey Stoker Working Links, Priti Bharadwah Coventry City Council, Andy Williams Coventry City Council.

### **Matters Arising**

#### Inward Investment

“Hot Leads” giving details of what is coming into the city is available but xxxxxxxx is happy to develop information that would suit our need if we let him know what we would require. Some immediate thoughts were

- What skill sets will be required
- Need early “warning” to develop training
- How many vacancies and when
- We would like ,where possible, 18 months lead in time
- Need to also take a strategic view – ie what does this mean for school and universities.
- Also need to get this information for Warwickshire.

**AP Jane Malbasa and Kim Tierney to arrange a meeting with Stan ???? and Saki Somal (Warwickshire) to discuss.**

**AP Dean Marjoram will share the information he currently receives on developments and times with the group.**

Dave Sternberg raised the issue of making sure that incoming jobs go to local people. Experience has been, especially in the construction trade, that companies are bringing their own workers. We need to find a method of getting to the companies early and having people trained in the skills required.

## Data Collection

Jane Beaver is attending a regional meeting to finalise the MI for Pathways to Work. Data will be available for the July meeting.

Will also require data on ESF (LSC and JCP) and mainstream provision.- Support for LAA. The Theme Group Leaders meeting will be deciding what MI will be required from each Theme group.

**AP – Dean and Jane to deliver a presentation to the group on what will be available through ESF.**

Warwickshire LAA- Indicators and Targets have been agreed – NI152 0.7%(Coventry 1%) this is due to the relatively low levels of worklessness in large parts of Warwickshire- The target in priority wards will be 1.3%

## SUB GROUPS

2 Sub Groups

- 1- Better communicating our Services
- 2- Stemming the flow.

An initial meeting of group 1 has been held –terms of reference and notes have been circulated. Next meeting to be held 4<sup>th</sup> July at Connexions, Tower Court.

**AP- Group members to consider What would you like to see in the database?**

**AP- When contracts are awarded inclusion of details on the data base should be written in the spec.**

**To consider – where the database shows gaps how do we fill them ?**

## Local Enterprise Growth Initiative (LEGI)t



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Andy Williams gave a presentation to the group outlining the background to LEGI and the progress made to date .

**AP Questions from the presentation to be circulated to LSE group. Response to Kate Lee. A small sub group(Kate, Diane, Andy Christine and Alison) will then meet to consider the findings and report back.**

LAA – Outcome based planning

A workshop was held 12<sup>th</sup> June to consider the way forward. Consultants are collating the information . Priti is presenting the findings to Carl Pearson 19th June.

**AP At the next meeting consider :-**

- **Action Planning**
- **Build on findings from the workshop**
- **How does the Partnership want to take it forward**
- **Where does it fit in the new governance structure? Strategic or Operational?**

## **Lone Parents**

Jane Beaver outlined the changes to be introduced on claims to benefit to Lone parents

Oct 08 move to JSA when youngest child 12, April 09 move to JSA when youngest child 10, Oct 09 move to JSA when youngest child 7.

JCP have been holding “Options and Choices” events at various venues around the city to explain the implications of the changes to LP’s. Jane expressed her concern that there is only a 25% attendance rate even after a 2<sup>nd</sup> letter and follow up call. Subsequent calls to find out why people are not attending have shown that word has gone round that they don’t need to attend and that there is a general lack of understanding/knowledge around the changes.

**AP – How can community groups/Vol Sector help to encourage LP’s to attend and spread the word about the changes .**

**AP – Jane Beaver to circulate the key messages to be delivered.**



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**AP – Any suggestions for a suitable city centre venue to hold an event. It would need to have a large main hall with suitable facilities for private interviews.**

AOB

Local Employment Partnership event for partner organisations to be held 24<sup>th</sup> June , St Peters Centre , Hillfields – This will focus on how we can work together to help customers. Another event will be held in the near future focusing on the employer agenda. Date to be notified.

Welfare to Work Convention.:-We have 2 project presenting at the conference :- Making Progress and LEGI

Swiftlink.:-Will stop providing its transport to employment service on 18<sup>th</sup> July. A letter is to be sent out to all users to give 4 weeks notice of the withdrawal.

**AP Andy and Bal to give wording of potential LEGI support to Nigel Wain for inclusion in the letter.**

**AP Ask Swiftlink if they can provide details or where customers affected live .**

**Next meeting 23rd July 08 to include**

**LAA,Governance,**

**Future meeting**

**Child poverty**