



Coventry Partnership Leader & Advisors Meeting

Notes of the meeting on Tuesday 8th September 2009

Present:

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| Dawn Ford | Coventry Partnership (Chair) |
| Nigel Wain | Coventry Partnership |
| Helen Shankster | PIE Group |
| Jo Floyd | Community Safety Partnership |
| Alice Davey | Cultural Partnership |
| Grace Forrester | Older People's Partnership |
| Jane Malbasa | Economy, Learning, Skills and Employment Theme Group |
| Surindar Nagra | CCC Equalities and Diversity Officer (For Item 3) |
| Debbie Briggs | Equalities and Community Cohesion Theme Group |
| Sarah Perry | Coventry Partnership |
| Tim Coleman | Communications Group |

Apologies:

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| Peter Woodward | Environment Theme Group |
| Michael Checkley | Environment Theme Group |
| Heather Thornton | Health and Well Being Theme Group |
| Caron Grainger | Health and Well Being Theme Group |
| Jackie Fox | Neighborhood Management |
| Sara Roach | Community Safety Partnership |
| Sue Bent | Equalities and Community Cohesion Theme Group |
| Alison Porter | Physical and Sensory Impairment Partnership |
| Moriah Priestley | Older People's Partnership |
| Jenni Venn | Coventry City Council |
| Simon Brake | PIE Group |
| Faye Nicholls | PIE Group |

| Agenda No. | Item | Action |
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| 1. | <p>Welcome and Apologies:</p> <p>Dawn welcomed everyone to the meeting and introductions were made around the table. Apologies were noted.</p> <p>It was agreed due to the number of apologies that meeting dates for 2010 will be scheduled to not clash with school holidays.</p> | <p>Meeting dates to be booked</p> |

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| <p>2.</p> | <p>Minutes of the last meeting and matters arising:</p> <p>The minutes of the last meeting were accepted as a true record.</p> <p><u>Matters arising:</u></p> <ul style="list-style-type: none"> ▪ Executive Summary of the Community Safety Strategic Assessment has been circulated and will be discussed further under item 6. ▪ A guide to the Coventry Partnership is currently being finalised, it will be added to the website and a link to this will be circulated. ▪ Partnership DVD circulated to partners. ▪ Communications calendar is running successfully on the Partnership website, partners are reminded to forward any events to Tim to include. <p>Other issues were addressed by the agenda.</p> | <p>All to send Tim info.</p> |
| <p>3.</p> <p>3.1</p> <p>3.2</p> <p>3.3</p> <p>3.4</p> <p>3.5</p> | <p>Community Cohesion Strategy (Surindar Nagra)</p> <p>Surindar came along to the February Leaders and Advisors Group to inform the group about the production of the Community Cohesion Strategy – after extensive work a Draft Community Cohesion Strategy has been produced and was circulated.</p> <p>Included within the Strategy is an Action Plan – this was produced with wide consultation with all theme groups, an excellent response was received which Surindar expressed her thanks for.</p> <p>Consultation on the strategy has commenced and will run until the 13th October. The strategy and on-line questionnaire has been added to the Partnership website, work is currently taking place on adding a link on partners websites. A community consultation meeting is taking place on the 29th September which Theme group Leaders and Advisors are supporting. The Strategy will then be launched at the Partnership Conference on the 3rd December.</p> <p>It was suggested that case studies from the community cohesion guidance could be included in the strategy.</p> <p>The group expressed their support for the document and agreed that it was a very good document.</p> | <p>All theme groups were thanked for their help and support.</p> <p>Surindar to look into.</p> |

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| <p>4.</p> <p>4.1</p> <p>4.2</p> <p>4.3</p> | <p>Locality Self Assessment</p> <p>Dawn advised that carrying out of a Self assessment for the Coventry Partnership is not a requirement of the CAA, but is supported and seen as something that should be encouraged. The assessment will be used as part of the Partnerships performance management process and the outcomes of our work have already improved governance arrangements, structures and improved performance management arrangements.</p> <p>As a result the Coventry Partnership will now meet quarterly. The Local Public Service Board will meet bi-monthly focusing on performance management and improvement, a cycle of reporting for LAA indicators has been developed with the ELSE and Housing Theme group reporting to the LPSB this week. This will give the LPSB a better understanding and establish areas that support could be provided.</p> <p>The self assessment includes an improvement plan for the Partnership; a copy of this will be sent to the Audit Commission this week and will be circulated to this group.</p> | <p>Document to be circulated.</p> |
| <p>5.</p> <p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> | <p>The Coventry Partnership Conference</p> <p>A copy of the briefing paper and programme that will be discussed at the LPSB was circulated with the agenda.</p> <p>The conference will take place on 3rd December at the Ricoh Arena Community Space; the main theme for the conference will be Community Cohesion. The Conference will be used to launch the Community Cohesion Strategy, Community Cohesion guidance and launch the Community Cohesion Awards. The Cohesion Awards are being developed in conjunction with CEMAP. The awards will be presented in the summer of 2010</p> <p>The day will be interesting and interactive and will consist of a high impact opening, which is being worked on with the Cultural Partnership, an update on Partnership progress, a presentation on the National context, and a variety showcase of good practice in the city.</p> <p>An hour slot has been allocated for theme groups to showcase activity that supports community cohesion, which meets the following criteria:</p> <ul style="list-style-type: none"> ▪ Support cohesion in a non traditional way ▪ That could be presented in an interesting way or interactively in 10 minutes or less. <p>Action: All to explore ideas on how to get involved and contact Nigel to discuss further.</p> | <p>Contact Nigel with ideas.</p> |

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| 6. | Feedback from Theme Groups | |
| 6.1 | Equalities and Community Cohesion Theme Group (Debbie Briggs) <ul style="list-style-type: none"> ▪ The Theme Group is heavily involved in the Community Cohesion Conference, Cohesion Strategy and Cohesion Awards. ▪ The Theme Group is continuing working through their agenda of theme group leaders giving presentations on how they are embedding equalities and cohesion into the LAA's. ELSE, Community Safety, Children and Young People's Partnership and Housing Theme Group have all reported to date, a programme for 2010 will be set this week. | |
| 6.2 | Economy, Skills, Learning and Employment Theme Group (Jane Malbasa) <ul style="list-style-type: none"> ▪ Working on setting up the employment placement scheme which has been supported by the LPSB with the ABG. Where 100 unemployed people are being placed into partners organisations for 6 months. Action: Information to be circulated to the group. ▪ Working on a review of NI152, some ethnic groups are bearing worse than others in terms of worklessness. Work with CEMAP is taking place and an awareness event is being planned to address. ▪ Prepared 3 presentations for the Welfare to Work Convention, where one of the presentations was voted in the top 10 of over 200 presentations. ▪ Preparing for reporting to the LPSB and Scrutiny. | To be circulated |
| 6.3 | Older People's Partnership (Grace Forrester) <ul style="list-style-type: none"> ▪ Grace informed of the Green Paper 'Shaping the Future of Care Together' that is currently being consulted on. The consultation period for the options set out runs until mid November 2009. A White Paper is expected in early 2010 and will be implemented in 2012. ▪ Within the paper there are six elements that the Government thinks every adult should expect in the new National Care Service, we are being asked if there is anything missing, and if so how would it happen and how the service should be funded. ▪ Grace highlighted the importance that everyone should read and comment on this document as it affects everyone who is over the age of 18 in employment. Action: An electronic summary to be circulated and all partners are encouraged to complete and circulate to their contacts. | To be circulated and completed. |
| 6.4 | Cultural Partnership (Alice Davey) <ul style="list-style-type: none"> ▪ A bid has been submitted for a community rehearsal space, and work is being done to set up a music steering group. ▪ A bid to the Arts Council has been submitted for shop front theatre (Theatre Absolute) in the City Centre. | |

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| | <ul style="list-style-type: none"> ▪ A bid to the Arts Council for a ten-metre tall 'living' Lady Godiva has been shortlisted for a public art project to celebrate London 2012. Alice encouraged the group to make comments on the exciting national Olympic art project as Coventry's proposal is one of five that is being shortlisted in the West Midlands for a grant of up to £500,000. For more information visit: http://www.artiststakingthelead.org.uk/westmidlands | |
| 6.5 | <p>Jo Floyd (Community Safety Partnership)</p> <ul style="list-style-type: none"> ▪ Jo gave an extensive presentation on the key messages that are emerging from the Strategic Assessment that the priority Crime Group are looking at in terms of violent crime. Coventry's statistics for violent crime are poor at a national and regional level. Jo discussed the trends, profiles and patterns related to the culture of violence in the City. The group agreed that violent crime has an impact on all partners and an Outcome Based Accountability (OBA) Workshop should be arranged to take forward. Action: PIE group to carry undertake research. Action: OBA event to be arranged. | <p>Presentation to be circulated.</p> <p>Research by PIE group</p> <p>OBA to be arranged</p> |
| 6.6 | <p>PIE Group (Helen Shankster)</p> <ul style="list-style-type: none"> ▪ Work is taking place on pulling together the State of the City report, which will be completed in the autumn. ▪ A calendar of Strategic Assessments is being put together. ▪ The House Hold Survey will take place in November and its main focus is community cohesion, health and mental health. | |
| 6.7 | <p>Transport (Nigel Wain)</p> <ul style="list-style-type: none"> ▪ Work is taking place on the Local Transport Plan which will be looked at by the Business Group next week. ▪ The Group took part in a consultation exercise with Centro Vision. | |
| 6.8 | <p>Communications Group (Tim Coleman)</p> <ul style="list-style-type: none"> ▪ At the last Communication Group meeting partners were tasked to report at the next meeting two ideas that the Communications Group could consider and work together on shared communications, with partners taking it in turns to be the lead agency with the main aims of strengthening partnership working, giving a consistent message to the public and efficiency savings. | |
| 6.9 | <p>Environment Theme Group (Sarah Perry)</p> <ul style="list-style-type: none"> ▪ Growing Coventry – work is continuing on the encouragement of growing your own. The group has been part of many events including the Godiva Festival, Eat your Art Out Project and a photo competition – 'Wonky Vegetables'. A project proposal has been submitted to the employment placement scheme discussed by Jane (6.2) for a project officer for the scheme. | |

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| <p>6.10</p> | <ul style="list-style-type: none"> ▪ Funding of 1.6 million has recently been announced for district heat and power schemes for 154 homes in the WEHM area. The heat line from the existing plant at Whitley to the city center is still awaiting further news on funding. ▪ Funding for a trial of 110 low carbon vehicles has been made available and work is taking place on encouraging the take-up and future plans. ▪ Low Carbon Centre – locations and funding are still being investigated in utilising retail space in the City Centre for energy advice. ▪ The Climate Change Adaptation workshop took place on the 17th July, over 30 partners attended and an action plan is being developed. ▪ A project group has been set up to work on coordinating and promoting activities during Switch it off Week which takes place between 9th and 13th November with the big switch off between 4.30 – 6.30 pm on Friday 13th. <p>Housing Theme Group (Sarah Perry)</p> <ul style="list-style-type: none"> ▪ The next Theme Group meeting on the 22nd September will be in a minibus to tour some of the current and planned development sites in the city. This will give the group a chance to see what is happening in the city and facilitate discussions on individual developments, mixed communities, eco-housing, large scale regeneration, and issues faced by the housing sector as a result of changes in the market and economy | |
| <p>6.11</p> | <p>Health and Well-being (Sarah Perry)</p> <ul style="list-style-type: none"> ▪ A review of the group is taking place, results from the consultation are being analysed. ▪ A ‘Everybody’s Business Conference’ is taking place on the 12th October, which will showcases the innovative work that has been undertaken across the city to promote the Public Health agenda. <p>Action: Details to be circulated.</p> | <p>To be circulated.</p> |
| <p>7.</p> <p>7.1</p> | <p>Any Other Business</p> <p>A copy of the Practical Guide To Partnership Working was circulated with the agenda and discussed. It was agreed that Theme Groups would make comments on the document and form part of Theme Groups self assessment.</p> | <p>To be part of self-assessment</p> |
| | <p>Future Meeting Dates:</p> <ul style="list-style-type: none"> • 18th November 2009, 10 – 12, Room 77, Council House | |

