

# Minutes

# Coventry Cultural Partnership

Monday, 26 March 2007

2.30 pm

Chapter House, Coventry Cathedral

## Attendees:

Hamish Glen, Simon Morris, Harnek Kandola, Simon Rice, Alice Davey, Colin Bell, Barry Littlewood, Jo Hibbard, Alan Rivett, June Jeffrey (part), Fiona Clayton, Nigel Wain, Nigel Hart

## Agenda topics

1.	<b>Apologies</b>	
Owen Dutton, Carl Bainbridge, Roger Vaughan, Brinder Seni, Mike Tovey, Sarah Whatley, Paul Breed, Cllr Ridley		
2.	<b>Minutes of Meeting held on 19 December 2006</b>	
<ul style="list-style-type: none"> <li>➤ Transport Theme Group Feedback – Hamish will be attending this group to progress both the arts evening access issues, and wider issues relating to transport information for the City.</li> <li>➤ The minutes were amended to show that June had been in attendance at the meeting.</li> </ul>		
3.	<b>Coventry Active Presentation – Navjot Johal</b>	
<p>Navjot Johal gave a Powerpoint presentation about the new Coventry Active database. The database can be accessed from <a href="http://activities.coventry.gov.uk">http://activities.coventry.gov.uk</a> and copies of the presentation will be available on the website at <a href="http://www.coventrypartnership.com/culturalpartnership">http://www.coventrypartnership.com/culturalpartnership</a> .</p>		
<p>Queries raised included:</p>		
<p><b><i>Do people have to live in Coventry?</i></b> No, can do some cross boundary registration, and lthe site has links to Solihull and Warwickshire data.</p>		
<p><b><i>How do you deal with events that are past?</i></b> Self updating, and management function allows groups or activities to be suspended if out of date. Regular reminders can be sent to organization contacts by category.</p>		
<p><b><i>Arts and Heritage – will there be a precise approach to organisations?</i></b> Yes, through the Emerge database, organisations will be written to with a follow up phonecall and workshop and individual support being offered.</p>		
<p><b><i>Activities – will chess etc., be listed.</i></b> These will not be listed, this is just for arts, sports and heritage activities and providers. Chess etc will continue to be listed as community organisations on people link.</p>		
<p><b><i>Events Listings – Cov '07?</i></b> Small events and large events will be introduced in a future phase.</p>		
<p><b><i>Does this start to address the portal requirements of the partnership?</i></b> Yes, if kept up to date. However for the bigger visitor information there is work to do with CVOne to ensure that Visit Coventry reflects all of the large organisations and facilities in terms of culture in the City and their services.</p>		
Action items:	Person responsible:	Deadline:
Link for transport to Council contact. Nigel Wain to provide contact to Navjot.	Nigel	Mid April
<b>Small Grants Presentation – Navjot Johal</b>		
<p>Sports, arts and events – small grants will have one generic application form – with guidelines. These will be available on the City Council website – <a href="http://www.coventry.gov.uk">www.coventry.gov.uk</a>. The new scheme will be launched on Friday, 30 March.</p>		
<p>The amount available is small for a city of this size to be giving. There is a need to ensure that the events strategy picks this up. Arts 75%, sports 100% due to historical set up – this does not mean that arts couldn't get 100%</p>		
4.	<b>Coventry Partnership Feedback &amp; Improvement Plan</b>	
<p>Johnathan Skinner is the new partnership support officer who will be supporting this meeting.</p>		

General household survey 2006 results report will be available in June.		
Discussed who and by when detail for improvement plan.		
Action items:	Person responsible:	Deadline:
Nigel to rework improvement plan and re-circulate and upload to website	Nigel	Mid April
To ensure <a href="http://www.visitcoventry.co.uk">www.visitcoventry.co.uk</a> does lead to major events, attractions, etc. Alice to talk to CVOne re: tags and service effectiveness. Investigate if sponsored link for Google. <b>No, it isn't, but it is on the first page if you just Google 'Coventry'.</b>	Alice	Mid April
Signage as item CVOne and CDD next agenda.	Alice	Next meeting
Simon to copy NDC bid for joint cultural project for cultural partnership to Harnek for potential sports input.	Simon	Mid April
<b>5. Cultural Strategy</b>		
Alice circulated an update document and requested comments back by end of next week.		
<b>6.. Coventry Partnership Communication</b>		
Nigel Hart introduced his work area. The website for the Cultural Partnership <a href="http://www.coventrypartnership.com/culturalpartnership">http://www.coventrypartnership.com/culturalpartnership</a> is up to date, and an e-newsletter for the Partnership is in development.		
Dissemination of the household survey due for June. The survey will also offer feedback to residents who took part and workshop.		
Introduction to Coventry Partnership also under development and private sector information being developed. Practical guide also in development alongside Coventry Compact to set standards for partnership delivery.		
Issue of confusion with B.I.D. raised.		
<b>7. Space of Possibilities Project – Fiona Clayton</b>		
Fiona distributed copies of this DVD, which had been produced by Talking Birds, the Belgrade and Common Purpose, consulting with young people across the city through artists.		
Out of this, a series of recommendations from young people about what they wanted for Coventry's cultural future. This has all been fed into the Cultural Strategy. Jo Trowsdale has met with Vanessa Bone and will now also meet with a group of young people.		
A leaflet has been produced and showcased at the Made in Coventry event.		
Creative Partnership also asking if they can work with other organisations to expand this work.		
<b>8. Future meetings</b>		
➤ Monday, 16 April 2007 – Cultural Strategy key issues		
A mid-stage development meeting for the Cultural Strategy has been arranged for Monday, 16 April 2007, from 10.00 am to 12.00 pm in the Bettman Room at the Transport Museum. In addition to the Partnership members, Councillors, Chairs of the Board of partner organisations and representatives from external agencies (Sport England, Arts Council, MLA, etc.) have been invited.		

➤ Monday, 26 June 2007 – Cultural Partnership

The next quarterly meeting of the group. The meeting will, as usual, take place from 2.30 to 4.30 pm. Venue to be advised. Agenda items to be with Alice Davey by the end of Friday, 15 June.

**9. Any Other Business**

➤ Cultural Events for UK School Games – meeting has been set, to agree programme, initial bid made to BIG Lottery and Community Cohesion (within council)

➤ CPA Inspection for Coventry City Council – 18 June 2007, it is possible that inspectors will contact members of the cultural partnership